ONLINE BENEFICIARY MANAGEMENT & MONITORING SYSTEM (OBMMS)

TS Scheduled Castes Co-operative Development Corporation Ltd

User Manual

Version: 1.0
1. **General Information (OBMMS)**

1.1 **Website** ([https://tsobmms.cgg.gov.in/](https://tsobmms.cgg.gov.in/))

Concerned officers need to login to OBMMS using the designated user name and password provided to the Individual user.

2. **LOGINS**

Below are the various logins given to respective officers including banks as bank branches are also stakeholders of OBMMS.

- SRA
- AEO
- EO
- ED

3. **SRA LOGIN:**

SRA has to enter username & Password.

![Login screenshot](image1)

**Fig 5.1**

SRA has to select Approve beneficiary (2018-19) under services.

![Services screenshot](image2)

**Fig 5.2**

SRA has to select Financial Year and click on get details.

![Details screenshot](image3)

**Fig 5.3**

SRA screen has 3 lists of Mandal wise and can click on any count:

- MPDO forwarded beneficiaries
- Banker forwarded beneficiaries
- Skilled Beneficiaries
SRA gets MPDO Category wise beneficiaries count click on count

Note:
- For this FY, Targets are distributed across mandalas as per the population.
- Mandal Target has two components, i.e. skilled (50%) and unskilled (50%). Skilled List is visible to District Office Only.
- SRA has to mandatorily select women applicants of 33 1/3 % from the Target.
- SRA has to mandatorily select PH applicants of 5% from Target.
- Beneficiary List is displayed in such a way that, Women and PH are displayed in the top.

System accepts SRA selected beneficiaries with the above conditions. We can select all the beneficiaries at same time by selecting the “check all box” on top right corner or individual beneficiary also.
6. **AEO LOGIN:**

AEO has to enter username & Password

---

**Fig 6.1**

AEO has to select approve beneficiary under services

---

**Fig 6.2**

AEO has to select financial year

---

**Fig 6.3**

AEO gets SRA forwarded beneficiaries; with skilled and unskilled Mandal wise list user has to click on count
Fig 6.4
AEO gets SRA remarks and complete beneficiary details user has enter remarks and click on approve

Fig 6.5

Fig 6.6

7. EO LOGIN:
EO has to enter username & Password

Fig 7.1
EO has to select approve beneficiary under services

Fig 7.2
EO has to select financial year

Fig 7.3
EO gets AEO forwarded beneficiaries; with skilled and unskilled Mandal wise list user has to click on count

Fig 7.4
EO gets SRA, AEO remarks and complete beneficiary details user has enter remarks and click on approve

Fig 7.5

Fig 7.6

8. **ED LOGIN:**
User has to enter username & Password
8.1 Approve Beneficiary
ED has to select approve beneficiary under services

8.1.1 ED has to select financial year

8.1.2 ED gets EO forwarded beneficiaries; Mandal wise list user has to click on count

8.1.3 ED gets SRA, AEO, EO remarks and complete beneficiary details user has enter remarks and click on approve (ED can approve or reject)
Note**: 

- After ED approval skilled beneficiaries will be moved to sponsor list generation, after sponsor list generation forwarded to banker login
- After ED approval unskilled beneficiaries will be moved to note file generation

8.2 Sponsor list generation

ED has to select Sponsored list generation under services for skilled beneficiaries only

- click on get details for sponsored list generation.
- The list of already generated sponsored list is available for download. Click on the “Click here to download PDF” against the Mandal to download.

- click on count of No. of Bens against Bank.
- Enter sponsored list Letter No., select generated date and click on generate sponsored list.

![Fig 8.2.3](image)

- Click on “click here to download PDF” to download the generated sponsored list.

![Fig 8.2.3](image)

8.3 **Note file generation**

ED has to select Note file generation under services

![Fig 8.2.4](image)

8.3.1 **ED gets Approved beneficiaries**

ED has to select Note financial year and sector type and click on Get details

![Fig 8.3.1](image)

8.3.2**

ED gets Approved beneficiaries; Mandal wise list user has to check mark and click on preview

![Fig 8.3.2](image)
Fig 8.3.3
ED has to enter Note file number and click on generate note file

Fig 8.3.4
8.4 Proceeding Generation
ED has to select Proceeding generation under services

Fig 8.4.1
ED has to select Note financial year and sector type and click on Get details

Fig 8.4.2
ED gets Approved beneficiaries; Mandal wise list user has to check mark and click on preview
ED has to enter Proceeding No., Subject, Collector Name, Sanction date & collector Approval date click on generate proceedings